

Architectural Wallsz (International) Limited Privacy Policy

Architectural Wallsz (International) Limited (“we”, “us”, or “our”) is a specialist in construction fit-out solutions. We are committed to protecting the privacy and security of personal data in line with the UK General Data Protection Regulation (UK GDPR) and Data Protection Act 2018.

What Information We Collect

We may collect and process the following types of personal data:

- Clients / Customers: Contact names, email addresses, phone numbers, job titles, company names, and project details.
- Suppliers / Subcontractors: Contact details, business information, certifications, bank details (for payments).
- Website Visitors: IP addresses, browser types, and usage data (via cookies).
- Job Applicants: CVs, application forms, references, and interview notes.

How We Use Your Information

We use your data to:

- Deliver and manage construction and fit-out projects
- Communicate regarding enquiries, proposals, and ongoing work
- Maintain supplier relationships and pay invoices
- Comply with legal and regulatory obligations
- Improve our services and website performance

We do not sell or share your personal data for marketing purposes.

Legal Basis for Processing

We process personal data under the following legal bases:

- Contractual: To enter into or fulfil a contract (e.g. with clients or suppliers)
- Legal obligation: To comply with regulatory or statutory duties
- Legitimate interest: For running our business, such as responding to queries or keeping records
- Consent: For direct marketing communications (you can opt out anytime)

How We Share Your Data

We may share personal data with:

- Subcontractors and delivery partners where necessary for project delivery
- Professional advisers (e.g., accountants, legal advisers)
- Government or regulatory authorities when required by law
- Third-party service providers (e.g., IT support, cloud storage) under strict confidentiality

All third parties are required to safeguard personal data appropriately.

Data Retention

We keep personal data only as long as necessary for the purpose it was collected:

- Project records: Up to 6–12 years (to meet legal and insurance obligations)
- Supplier records: For the duration of the relationship + 6 years
- Job applications: Up to 6 months unless consent for longer retention is given

Your Rights

Under data protection law, you have rights including:

- Access to your personal data
- Correction of inaccurate data
- Erasure (“right to be forgotten”)
- Restriction of processing
- Objection to processing
- Data portability (in some cases)

You will need to contact us if you wish to exercise your rights.

Cookies and Website Tracking

Our website may use cookies to enhance user experience and monitor performance. You can control cookies through your browser settings.

A full Cookie Policy is available on request.

Data Security

We implement suitable technical and organisational measures to protect personal data from unauthorised access, alteration, disclosure, or destruction.

International Data Transfers

We do not routinely transfer personal data outside the UK. If required, we ensure adequate safeguards are in place, such as Standard Contractual Clauses.

Complaints

If you are unhappy with how we handle your data, please contact us directly. You also have the right to lodge a complaint with the UK’s Information Commissioner’s Office (ICO):

Website: <https://ico.org.uk>

Phone: 0303 123 1113

We may update this Privacy Policy from time to time. The latest version will always be available on our website or upon request.

Ian Strangward, Director



May 2025

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